

FSK10219

## Certificate I in Skills for Vocational Pathways

FOR DOMESTIC STUDENTS

Duration	6 months
Location(s)	Darwin, Alice Springs
Delivery	Face to face

### ABOUT THIS COURSE

This qualification is designed for individuals who need skills to prepare for a vocational pathway qualification or further foundation skills development.

It is suitable for individuals who require:

- a pathway to employment and further vocational training
- reading, writing, oral communication, learning and numeracy skills
- entry level digital technology and employability skills
- education, training and employment goals.

### ELIGIBILITY

A pre-enrolment process to establish suitability to undertake the course and to determine support requirements will be conducted, which will include a Language, Literacy and Numeracy (LLN) assessment.

### COURSE FEES

Tuition Fee <i>includes \$400 non-refundable enrolment fee</i>	\$1,350.00
Resources Fees <i>purchased through Karen Sheldon Training</i>	\$0.00
Recognition of Prior Learning (RPL)	\$ 120 <sup>00</sup> per unit

### UP-FRONT PAYMENT

Karen Sheldon Training does not accept any more than \$1,400.00 up front prior to commencement of the course. This includes the \$400 non-refundable enrolment fee. Students can pay the remainder in instalments during course progression.

### PAYMENT PLANS

Karen Sheldon Training can arrange personalised and flexible payment plans to suit all our learners circumstances, which can be arranged on request prior to commencement.

# QUALIFICATION CONTENT

**Total number of units:** 11 - 1 compulsory core units plus 10 elective units\*

## CORE UNITS

FSKLRG008 | Use simple strategies for work related learning

## ELECTIVE UNITS

FSKDIG001 | Use digital technology for short and basic workplace tasks  
FSKLRG003 | Use short and simple strategies for career planning  
FSKNUM003 | Use whole numbers and halves for work  
FSKNUM004 | Use basic and familiar metric measurements for work  
FSKNUM007 | Use simple data for work  
FSKOCM002 | Engage in short and simple spoken exchanges at work  
FSKRDG007 | Read and respond to simple workplace information  
FSKWTG009 | Write routine workplace texts  
SITHFAB002 | Provide responsible service of alcohol  
SITHGAM001 | Provide responsible gambling services

*\*Alternative electives can be discussed with your trainer prior to commencement.  
Elective units must be relevant to the work environment and the qualification.*

## LICENSING / REGULATORY INFORMATION

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

## RESOURCES

Students are provided with a personal online LMS account and/or hardcopy learner guides. Students are responsible for the purchase of additional textbook/s and resources relevant to this qualification.

## ASSESSMENT

Assessments vary with each unit, including Questioning, a Project, an Observation or Supervisors report. You will be provided with an assessment guide.

## WORK PLACEMENT REQUIREMENTS

There is no minimum work placement requirements for this qualification.

## RECOGNITION OF PRIOR LEARNING (RPL) & CREDIT TRANSFERS

Students can apply for Credit Transfers and Recognition of Prior Learning during pre-enrolment or after enrolment. Students must complete an RPL Self-Assessment before application, followed with and an interview with an assessor, whereafter final assessments will be made based on evidence provided.

## WITHDRAWING FROM A QUALIFICATION

You may withdraw from this qualification and receive, where relevant, a Statement of Attainment for all units of competency you have successfully completed.

## SUPPORT SERVICES

Karen Sheldon Training supplies support for students in many areas, including: Careers and Employment, Equal Opportunity, Discrimination and Harassment advice and Learner Support Services.