

CHC22015

Certificate II in Community Services

FOR DOMESTIC STUDENTS

Duration 6-12 months

Location(s) All states

Delivery Online

ABOUT THIS COURSE

This qualification may be used as a pathway for workforce entry as community services workers who provide a first point of contact and assist individuals in meeting their immediate needs.

At this level, work takes place under direct, regular supervision within clearly defined guidelines.

ELIGIBILITY

A pre-enrolment process to establish suitability to undertake the course and to determine support requirements will be conducted, which will include a Language, Literacy and Numeracy (LLN) assessment.

STUDY & CAREER PATHWAYS

Possible relevant job titles include:

- Care Assistant
- Community Services Worker
- Support Worker

COURSE FEES

Tuition Fee <i>includes \$400 non-refundable enrolment fee</i>	\$1,260.00
Resources Fees <i>purchased through Karen Sheldon Training</i>	\$0.00
Recognition of Prior Learning (RPL)	\$ 120. ⁰⁰ per unit

UP-FRONT PAYMENT

Karen Sheldon Training does not accept any more than \$1,400.00 up front prior to commencement of the course. This includes the \$400 non-refundable enrolment fee. Students can pay the remainder in instalments during course progression.

PAYMENT PLANS

Karen Sheldon Training can arrange personalised and flexible payment plans to suit all our learners circumstances, which can be arranged on request prior to commencement.

QUALIFICATION CONTENT

Total number of units: 9 - 5 compulsory core units plus 4 elective units*

CORE UNITS

CHCCOM001	Provide first point of contact
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTWHS001	Participate in workplace health and safety
BSBPEF202	Plan and apply time management

ELECTIVE UNITS

CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
BSBPEF201	Support personal wellbeing in the workplace
CHCVOL001	Be an effective volunteer
CHCPRT001	Identify and respond to children and young people at risk

**Alternative electives can be discussed with your trainer prior to commencement.
Elective units must be relevant to the work environment and the qualification.*

LICENSING / REGULATORY INFORMATION

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

RESOURCES

Students are provided with a personal online LMS account and/or hardcopy learner guides. Students are responsible for the purchase of additional textbook/s and resources relevant to this qualification.

ASSESSMENT

Assessments vary with each unit, including Questioning, a Project, an Observation or Supervisors report. You will be provided with an assessment guide.

WORK PLACEMENT REQUIREMENTS

There is no minimum work placement requirements for this qualification.

RECOGNITION OF PRIOR LEARNING (RPL) & CREDIT TRANSFERS

Students can apply for Credit Transfers and Recognition of Prior Learning during pre-enrolment or after enrolment. Students must complete an RPL Self-Assessment before application, followed with an interview with an assessor, whereafter final assessments will be made based on evidence provided.

WITHDRAWING FROM A QUALIFICATION

You may withdraw from this qualification and receive, where relevant, a Statement of Attainment for all units of competency you have successfully completed.

SUPPORT SERVICES

Karen Sheldon Training supplies support for students in many areas, including: Careers and Employment, Equal Opportunity, Discrimination and Harassment advice and Learner Support Services.